Estate Records Collection Authorisation

For collecting records you are entitled to receive only. Obtain appropriate legal advice separately for estate administration, inheritance choices or gifts.

Principal name and contact details	
Agent name and contact details	
Releasing organisation	
Deceased person and file identifying details	
Specified records principal is entitled to receive and basis of entitlement	
Delivery arrangements and authority start and end dates	

I authorise the agent named above, during the stated period, only to collect specified records that the releasing organisation confirms I am entitled to receive and deliver them to me. The agent may sign only a collection receipt and may not delegate this authority. This gives no estate administration authority, establishes no heir status and permits no acceptance or waiver of inheritance, disposal of estate assets, gift, receipt of funds or settlement.

Signature: _____ Date: _____
Place of signing: _____

Confirm the recipient's format, language and signing requirements first. Enter only necessary, accurate details; do not sign before the signing procedure is confirmed. Any notarial certificate or jurat is completed separately by the professional. General information, not individual legal advice; acceptance is not guaranteed.