Property Records Collection Authorisation

For collecting records only, not property transactions or registration changes. Confirm the releasing organisation’s requirements first.

Principal name and contact details

_____

Agent name and contact details

_____

Releasing organisation and department

_____

Property or land identifying details

_____

Specified records and delivery arrangements

_____

Authority start and end dates

_____

I authorise the agent named above, during the stated period, only to collect my specified property or land records and deliver them to me. The agent may sign only a collection receipt and may not delegate this authority. It gives no authority to sell, buy, gift, mortgage, lease or transfer property, change registration, receive transaction proceeds or sign transaction documents.

Signature: _____ Date: _____
Place of signing: _____

Confirm the recipient’s format, language and signing requirements first. Enter only necessary, accurate details; do not sign before the signing procedure is confirmed. Any notarial certificate or jurat is completed separately by the professional. General information, not individual legal advice; acceptance is not guaranteed.